



পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

AF 178103

MEMORANDUM OF UNDERSTANDING

ON EXCHANGE
OF
STUDENTS, STAFFS, FACULTIES & FACILITIES

BETWEEN

DOMKAL GIRLS' COLLEGE

Domkal, P.O.-Domkal, P.S.-Domkal, Dist-Murshidabad, Pin-742303

ISO 9001-2015

(Affiliated to University of Kalyani)

Approved by the UGC under section 2(f)

&

HAZI A.K. KHAN COLLEGE

Hariharpara PS- Hariharpara, Dist - Murshidabad, Pin-742166

(Affiliated to University of Kalyani)

Approved by the UGC under section 2(f)

Page: 1/4

The Memorandum of Understanding (MoU) has come into effect from today i.e, 26/05/2023 (date of effect) to establish an agreement by and between DOMKAL GIRLS' COLLEGE, a West Bengal Government Aided undergraduate Degree College with its office at Domkal, P.O-Domkal, District - Murshidabad, West Bengal (India), Pin-742303, established in 2011, hereafter referred to as **DGC** and represented by its Principal, referred to as **FIRST PARTY**, for the purpose of exchange of students, staffs and faculties.

AND

HAZI A.K. KHAN COLLEGE, Hariharpara, a West Bengal Government Aided undergraduate degree College with its office at Hariharpara PS- Hariharpara, Dist - Murshidabad, Pin-742166, established in 2008 affiliated to University of Kalyani, hereafter referred to as **HAZI A K KHAN COLLEGE** and represented by its principal, referred to as **SECOND PARTY**, the aforesaid institutions are hereafter referred to individually/ collectively as college/colleges

PREAMBLE

Whereas, DOMKAL GIRLS' COLLEGE and HAZI A K KHAN COLLEGE have many areas of common interest in Arts, considerable advantage may be gained from their pursuit for academic excellence on a collaborative basis in the fields of academics, pedagogy and research.

Now therefore, DOMKAL GIRLS' COLLEGE and HAZI A K KHAN COLLEGE have decided to enter into this Memorandum of Understanding (hereafter referred to as MoU), which defines the framework for the cooperation of the two institutions in the following sections.

ARTICLE 1: OBJECT

Both colleges agree to develop the following collaborative activities in the academic areas of mutual interest, on the basis of equality and reciprocity.

The two institutions shall seek to promote:

A. Faculty/Staff exchanges

- i. Both the institutions will promote: the exchange of faculty for the common UG Honours & Programmes Courses.
- ii. Faculty exchange for mutual benefit of both the institutions
- iii. Collaboration in teaching, research and development, and consultancy studies in the field of mutual interest.
- iv. Exchange of academic materials and publications.
- v. Conducting lectures with the opportunity to teach or conduct research.
- vi. Undertaking joint research wherever feasible
- vii. Participating in seminars, workshops, symposia, other kinds of academic discussions.
- viii. Conducting study tours and joint consultancy work wherever feasible.

A specific plan will be worked out for each activity and detailed arrangements for such collaborative work will be agreed upon

B. Student Exchange

- a) Students exchange programme will be conducted by mutual agreement between the home and the host college.
- b) Exchanged students may be evaluated by the host institution if such an evaluative framework for the academic interest of students be worked out. This will in no way impede or influence her/his evaluation in home college or university assessment/ evaluation.

C. Other areas

- a) To exchange information and experiences on research and educational programmes.
- b) To exchange information on teaching, learning material and other literature relevant to their educational and research programmes.
- c) To organize seminars, faculty development programmes, workshops jointly on topics of mutual interest and to invite each other's faculty to participate therein.
- d) To explore the provision of cultural and intellectual enrichment opportunities for staff, faculty and students of both the institutes.
- e) To use library reading room facilities for a specified period.
- f) To use Computer laboratory and I.C.T. facilities in specific cases (with prior approval of Head of the Institution) for a limited period.
- g) Exchange of N.T.S. for mutual understanding of college administration, exchange of experience and skill (viz. office management, student database management, financial management & other I.T. uses etc.)

DOMKAL GIRLS' COLLEGE and HAZI A K KHAN COLLEGE agree that detailed terms and conditions that guide each activity identified above will be determined separately and have agreed upon by the two colleges. These terms will include a technical description of the proposed activity, financial arrangements and person(s) responsible for its implementation

ARTICLE 2: COORDINATION

Each college shall appoint one member of its teaching faculty to coordinate & fast track the programme on behalf of the Head of the Institution of each college. Further, a Coordination Committee consisting of two Head of the Institution and the two Coordinators will periodically (once year) review and identify ways to strengthen cooperation between two colleges.

ARTICLE 3 CONFIDENTIAL INFORMATION

The two colleges will retain and respect individual confidentiality, including those pertaining to the collaborative activities of both the colleges.

ARTICLE 4: INTELLECTUAL PROPERTY RIGHTS

Ownership of any intellectual property (including confidential information, know-how, patents, copyrights, design rights, rights relating to computer software and any other industrial or intellectual property rights) developed jointly during the course of this MoU shall be vested on both the colleges in this MoU. Both the colleges shall have right to determine the commercial implications, disposition and exploitation of such intellectual property and shall make joint applications for the registration of the same. Any publication regarding such intellectual property shall only be possible with prior written consent of both the colleges.

ARTICLES 5: VALIDITY

Initially, the MoU shall remain in force for a period of five (05) years commencing from the effective date, the Institutions may extend the term by written agreement signed by both after review.

ARTICLE 6: TERMINATION

Either institution may terminate the MoU by giving written notice of One (01) month in advance to the other institution.

ARTICLE 7: LEGAL EFFECT

Nothing in this MoU shall be construed as creating any legal relationship between the two colleges. This Memorandum is a statement of intent to foster genuine and mutually beneficial collaboration.

ARTICLE 8: DISPUTE RESOLUTION

In case of a dispute relating to any aspect of academic cooperation, Head of the Institutions of both the colleges will jointly resolve the dispute in a spirit of independence, mutual respect and shared responsibility.

DOMKAL GIRLS' COLLEGE and HAZI A K KHAN COLLEGE welcome the signing of this Memorandum of cooperation and jointly agree to the provisions set out as above.

Signed for DOMKAL GIRLS' COLLEGE

PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

Signed for HAZI A K KHAN COLLEGE

Principal
Hazi A.K. Khan College
Hariharpara, Murshidabad
DDO Code- MUAEDI-007

Witness: 1

2. Anasua Bagchi
26/5/2023

Witness: 1

Coordinator, IQAC, HAKC 26/05/2023

2. Humayun Jutta 26.05.23

Memorandum of Understanding *between*

**Hazi A. K. Khan College, Hariharpara, Murshidabad
&
Domkal Girls' College, Domkal, Murshidabad**

Report on MoU Activities

Session: 2022-2023

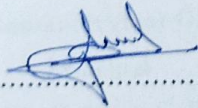
- ❖ **Institution(s) under MOU:** Hazi A. K. Khan College and Domkal Girls' College
- ❖ **Date of agreement and duration:** 26.05.2023 & **Duration:** 5 years
- ❖ **Purpose of MOU:** To gain excellence in the academic areas of mutual interest.
- ❖ **Activities Conducted:**

Both the institutions have promoted the exchange of faculty for common UG Honours & Programme Courses. (Detailed Report of faculty exchange is enclosed herewith)

❖ **Outcomes:**

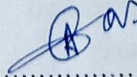
The Faculty Exchange programme between Hazi A.K. Khan College and Domkal Girls' is a successful initiative that helped to enhance the teaching learning process of both colleges.

- Visiting faculties from both colleges shared and brought back some valuable ideas and knowledge.
- The exchange initiative provides temporary faculty support to the Departments where there is lack of sufficient teachers. The faculties of both colleges assist in teaching certain courses or portion of the syllabus.
- Students of both colleges are also benefitted from exposure to different teaching methodologies employed by the visiting faculties.



Dr. Goutam Kumar Ghosh
Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad



Dr. Alak Kumar Das
Principal
Domkal Girls' College
Domkal, Murshidabad

PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

Brief Report of Faculty Exchange Programme

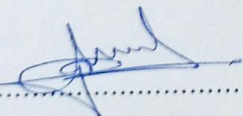
This is to certify that as a part of this MoU both institutions have promoted faculty exchange programme for their mutual benefit. Following teachers have taken classes.

Class Details:

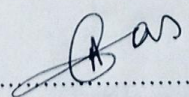
Name of the Teacher	Designation	Affiliating Institution	Date	Semester	Course Code
Emanuel Hansda	Assistant Professor of Philosophy	Hazi A. K. Khan College	13.06.23	2nd	PHIL-H-CC-T-4
				6th	PHIL-H-CC-T-14
Dr. Pulokes Mandal	Assistant Professor of Bengali	Hazi A. K. Khan College	12.06.23	4th	BNG-H-CC-T-9
				2nd	BNG-H-CC-T-3
Dr. Nanigopal Malo	Assistant Professor of Bengali	Hazi A. K. Khan College	14.06.23	2nd	BNG-H-CC-T-4
				6th	BNG-H-CC-T-13

Class Details:

Name of the Teacher	Designation	Affiliating Institution	Date	Semester	Course Code
Abu Emdad Md Abdur Rakib	Assistant Professor of Political Science	Domkal Girls' College	19.06.23	4 th	PLS-H-CC-T-10
				2 nd	PLS-H-CC-T-3
Mr. Rajib Saha	Assistant Professor of Political Science	Domkal Girls' College	21.06.23	4 th	PLS-H-CC-T-8
				2 nd	PLS-H-CC-T-3


.....
Dr. Goutam Kumar Ghosh
Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad


.....
Dr. Alak Kumar Das
Principal
Domkal Girls' College
Domkal, Murshidabad

PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

ডোমকল গার্লস্ কলেজ

স্থাপিত-২০১১

ডোমকল, মুর্শিদাবাদ, ৭৪২৩০৩

ই-মেইল: domkalgirlscollege@gmail.com

ফোন নং: ৭৪০৭০০০৭৮৮



[Govt. Aided]
Affiliated to University of Kalyani
Recognised by the UGC u/s 2(f)
AISHE Code: C-53416
Website: domkalgirlscollege.ac.in

DOMKAL GIRLS' COLLEGE

ESTD-2011

Domkal, Murshidabad, 742303

E-mail: domkalgirlscollege@gmail.com

Ph: 7407000788

Ref. No.: DGC/A/147A/2023

Date: 01.06.2023

To
The Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

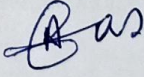
Sub: Prayer to Depute Faculty Members in the subject of Bengali and Philosophy in respect to Faculty Exchange Programme

Sir,

I would like to request you to depute your faculty members in the subject of **Bengali and Philosophy** during the period 12.06.2023 to 17.06.2023 to deliver lectures for the students of 2nd and 4th Semester, Domkal Girls' College, Domkal, Murshidabad to promote Faculty Exchange Programme.

Thanking You,

With regards,

 01/06/23

Dr. Alak Kumar Das

Principal

Domkal Girls' College

Domkal, Murshidabad

PRINCIPAL

Domkal Girls' College
Domkal, Murshidabad



HAZI A.K.KHAN COLLEGE

ESTD : 2008

P.O + P.S.- Hariharpara . Dist.-Murshidabad Pin-742166

Website: www.haziakkhancollege.ac.in E-mail Id : haziakkhancollege@yahoo.com

E-mail Id: haziakkhancollege@gmail.com

Mob:

Memo No.:

Date: 07.06.2023

From: Principal

To
The Principal
Domkal Girls' College
Domkal, Murshidabad

Sub: Prayer to Depute Faculty Members in Relation to Faculty Exchange Programme

Sir,

I would like to request you to depute your faculty members of the following subjects for the period 19/06/23-25/06/23 to deliver lectures for the 2nd, 4th and 6th Semester students of Hazi A. K. Khan College, Hariharpara, Murshidabad to promote Faculty Exchange Programme.

Thanking You,

With regards,

Dr. Goutam Kumar Ghosh
Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad



Subject:

1. Political Science



HAZI A.K.KHAN COLLEGE

ESTD : 2008

P.O + P.S.- Hariharpara . Dist.-Murshidabad Pin-742166

Website: www.haziakkhancollege.ac.in E-mail Id : haziakkhancollege@yahoo.com

E-mail Id: haziakkhancollege@gmail.com

Mob:

Memo No.:

Date: 07.06.2023

From: Principal

To

The Principal

Domkal Girls' College

Domkal, Murshidabad

Subject: Acceptance Letter to Depute Faculty Members to promote Faculty Exchange Programme

In acknowledging your invitation letter dated 01.06.2023, regarding faculty exchange, the undersigned has accepted it with immense pleasure. List of faculties, who will visit your institution to take classes, is enclosed herewith. Please feel free to contact with the teachers for further instructions. Once again, I appreciate the initiative you have taken.

Warm Regards,

Dr. Goutam Kumar Ghosh
Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad.
Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad



SL.No.	Name of the Teacher	Designation	Date of Visit	Contact Details
1.	Dr. Pulokes Mandal	Assistant Professor of Bengali	12.06.23	Mob.: 9733710030 Email: pulokes.mandal@gmail.com
2.	Dr. Nanigopal Malo	Assistant Professor of Bengali	14.06.23	Mob: 99007775367 Email: malonanigopal1981@gmail.com
3.	Emanuel Hansda	Assistant Professor of Philosophy	13.06.23	Mob.: 9932841609 Email: emanshans@gmail.com

ডোমকল গার্লস্ কলেজ

স্থাপিত-২০১১

ডোমকল, মুরশিদাবাদ, ৭৪২৩০৩

ই-মেইল: domkalgirlscollege@gmail.com

ফোন নং: ৭৪০৭০০০৭৮৮



[Govt. Aided]

Affiliated to University of Kalyani

Recognised by the UGC u/s 2(f)

AISHE Code: C-53416

Website: domkalgirlscollege.ac.in

DOMKAL GIRLS' COLLEGE

ESTD-2011

Domkal, Murshidabad, 742303

E-mail: domkalgirlscollege@gmail.com

Ph: 7407000788

Ref. No.: DGC/A/153A/2023

Date: 13.06.2023

To

The Principal

Hazi A. K. Khan College

Hariharpara, Murshidabad

Subject: Acceptance Letter to Depute Faculty Members to promote Faculty Exchange Programme

Sir,

In acknowledging your invitation letter dated 07.06.2023, regarding faculty exchange, the undersigned has accepted it with immense pleasure. List of faculties, who will visit your institution to take classes, is enclosed herewith. Please feel free to contact with the teachers for further instructions. Once again, I appreciate the initiative you have taken.

Warm Regards,


Dr. Alak Kumar Das

Principal

Domkal Girls' College

Domkal, Murshidabad

PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

Sl.No.	Name of the Teacher	Designation	Date of Visit	Contact Details
3.	Abu Emdad Md Abdur Rakib	Assistant Professor of Political Science	19.06.23	7076818283
4.	Mr. Rajib Saha	Assistant Professor of Political Science	21.06.23	8759171223



HAZI A.K.KHAN COLLEGE

ESTD : 2008

P.O + P.S.- Hariharpara . Dist.-Murshidabad Pin-742166

Website: www.haziakkhancollege.ac.in E-mail Id : haziakkhancollege@yahoo.com

E-mail Id: haziakkhancollege@gmail.com

Mob:

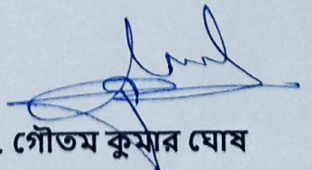
Date: 14.06.2023

Notice

এতদ্বারা হাজী এ. কে. খান কলেজের **রাষ্ট্রবিজ্ঞান** বিভাগের ছাত্রছাত্রীদের উদ্দেশ্যে জানানো যাচ্ছে যে, আগামী 19.06.23 & 21.06.23 তারিখ Faculty Exchange -এর ক্লাস হবে। উক্ত বিভাগের সকল ছাত্রছাত্রীকে ক্লাসে উপস্থিত থাকার নির্দেশ দেওয়া হচ্ছে। ক্লাসের বিস্তারিত বিবরণ নিম্নে দেওয়া হল-

Name of the Teacher	Designation Affiliating Institution	Date	Time	Semester
Abu Emdad Md Abdur Rakib	Assistant Professor of Political Science, Domkal Girls' College	19.06.23	11:30 to 12:30	4 th
			01:30 to 02:30	2 nd
Mr. Rajib Saha	Assistant Professor of Political Science, Domkal Girls' College	21.06.23	11:30 to 12:30	4 th
			01:30 to 02:30	2 nd




ড. গৌতম কুমার ঘোষ
অধ্যক্ষ

হাজী এ. কে. খান কলেজ

Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad